**English language program**

1. **GENERAL PROVISIONS**
   1. This provision govern sthe Competition for **awarding of a grant to higher educational institutions of the Republic of Kazakhstan** specified in clause 3.1. of section 3 of these Provisions (hereinafter - "HEI and/or HEIs") to conduct a **one-year** **English language program.** This provision also governs the selection of students in the English language program at the HEI that wins the competitive selection, according to the terms of this Provision.
   2. The competition is held on the initiative of and funded by **the Shakhmardan Yessenov Science and Education Foundation** (hereinafter referred to as the "Foundation").
   3. The Foundation's Online English Language Training (hereinafter referred to as the "Courses") provides the opportunity to learn English using methods presented by native speaker trainers during the **academic years 2022-2023.**
   4. **Project objective**: increasing the competitiveness of the higher educational institution of the Republic of Kazakhstan through the training of students and teachers of HEI in the English language.
   5. **Project tasks**: Creating a language environment through the formation of the following language competencies:
      1. Speech - improving communication skills in the main types of speech activity;
      2. Linguistic - mastering new linguistic means in accordance with the selected topics and spheres of communication; increase the volume of lexical units used; development of skills in the use of linguistic units for communicative purposes;
      3. Compensatory - further development of the ability to explain oneself in the conditions of a deficit of linguistic means when receiving and transmitting foreign language information;
      4. The ability and readiness of students and teachers for independent and continuous learning of English, further self-education with its help, the use of a foreign language in the study of different areas of knowledge.
   6. The Competition partner and the training company **is the leading UK language center "Bonas MacFarlane Education".**
   7. English courses will be conducted by teachers/native speakers at Bonas Macfarlane Education in the General English for Special Purposes group for students, graduate students, doctoral students, faculty, and staff at the HEI **at least two (2) times per week** for **eight (8) months** **from October 2022 to May 2023**.
   8. **The number of grants** is **160 (one hundred and sixty).** The Foundation reserves the right to independently distribute grants among students, graduate students, doctoral students, faculty, and staff of the HEI, depending on the level of language proficiency and motivation.
   9. **According to the results** of training 25 (twenty-five) participants of the program with the best indicators of attendance, involvement (performance of homework) and progress on tests (initial, interim and final) receive the opportunity to prepare and pass the IELTS test in advance at the expense of the Foundation.

**II. GENERAL STAGES OF THE PROGRAM**

1. **STAGE**

2.1. *Competitive selection in the HEI -* ***January - April 2022****;*

* + 1. The program announcement - ***from January 31, 2022***;
    2. Acceptance of applications from HEIs ***-*** *from* ***February 14 to March 31, 2022 inclusive;***
    3. Evaluation of applications received from HEIs - ***from 01 to 15 April 2022 inclusive;***
    4. Announcement of the winners of the 1st (first) round ***until April 16, 2022***
    5. Evaluation of HEIs - business trips to the HEIs - ***from*** ***20 to 27 April 2022 inclusive***;
    6. Determination of the winner - ***April 29, 2022****;*
    7. Signing a memorandum of cooperation ***until May 30, 2022***
    8. The conclusion of a 3-party contract between the Foundation, Bonas MacFarlane Kazakhstan Language Center and the university-winner - ***June 2022.***

1. **STAGE**
   1. Selection of students for the program:
      1. Conducting information sessions at the winning HEI - ***September 2022;***
      2. Acceptance of applications - ***from 01 to 20 September 2022 inclusive;***
      3. Identification of program participants - ***until September 26, 2022;***

**STAGE 3**

* 1. Online education at the HEI winning the Competition. - ***October 2022 – May 2022****;*
     1. The start of classes ***- October 03, 2022;***

**STAGE 4**

* 1. End of project and presentation of Competition results – ***July 2023***
  2. Awarding of certificates of participants - ***May 2023;***
  3. Certification of 25 (twenty-five) best participants of the program by the IELTS test - ***June 2023*;**
  4. Report on **the results of the 1st (first) year of the** program - ***July 2023***

**III. REQUIREMENTS FOR UNIVERSITIES PARTICIPATING IN THE COMPETITION**

3.1. Only HEIs of the Republic of Kazakhstan located outside the cities of Nur-Sultan and Almaty (including Suleiman Demirel University) may participate in the Competition.

3.2. Universities applying for the competition automatically confirm their consent to provide the program with all the necessary **technical requirements for the entire period of training**, including an online platform for conducting training.

3.3. The HEI provides a curator to navigate and address issues of visiting faculty within the university. The curator oversees the conduct of online classes.

3.4. The application from the HEI is curated and signed by a representative of the HEI **with a position at least vice-rector.**

**IV. PROCEDURE FOR THE COMPETITION AMONG UNIVERSITIES**

* 1. The competition is held in 2 (two) rounds:
  2. **1 (first) Competition round:** 
     1. The HEI wishing to participate in the Competition, through authorized representatives of the HEI, submits an application of the established form to the organizing committee of the Competition **from February 14 to March 31, 2022** **inclusive (until the time specified in clause 4.2.2. of these Provisions)**.
     2. **Applications will be accepted on March 31, 2022 at 15:00 Nur-Sultan time (GMT+6). Applications submitted after the specified deadline will not be considered.**
     3. **The application can be** downloaded from the Foundation's website: [yessenovfoundation.org.](file:///C:\Users\Ирина\Downloads\yessenovfoundation.org)

Applications are evaluated according to the information provided in the form, rating indicators, quality of information posted on the Foundation website and social networks of the Foundation by an independent evaluation committee.

* + 1. The **electronic** application form with scanned attachments should be sent to the Foundation's e-mail address: [info@yessenovfoundation.org.](mailto:info@yessenovfoundation.org) **Paper documents are not accepted.**
  1. **2 (second) Competition round:** 
     1. Three (3) HEIs that have sent applications for participation in the Competition and passed the first stage of the selection in due time are allowed to the 2nd (second) round of the Competition.
     2. An evaluation team from the Foundation will be sent to these HEIs to familiarize themselves with the opportunities of these HEIs.
     3. **Information about the winner of the Competition is posted on the Foundation's website and social networks no later than April 29, 2022.**
     4. The Foundation signs a memorandum of cooperation with the HEI that wins the competition, and later a tripartite agreement on the implementation of the program in the HEI.
     5. Representatives of the Foundation will provide information support to all participants of the Competition in filling out the application form correctly.
     6. **Contacts for consultations from the Foundation**:

- Irina Grishchenko, mobile phone: +7 771 775 1815 , [irina.g@yessenovfoundation.org](mailto:irina.g@yessenovfoundation.org);

- Aigerim Sultan, mobile phone: +7 701 627 9607 , [aigerim.s@yessenovfoundation.org](mailto:aigerim.s@yessenovfoundation.org) .

**V. REQUIREMENTS FOR TRAINEES AND THE SELECTION PROCEDURE FOR THE ENGLISH PROGRAM AT THE WINNING UNIVERSITY**

**5.1. Requirements for students participating in "General English" groups:**

* + 1. Students of 2nd, 3rd, 4th bachelor degree course at the beginning of the 2022 academic year who have confirmed their decision to participate in the Competition through an application form completed and sent to the Foundation representatives, with the package of documents specified in the terms of the Competition, including an essay in the application.
    2. The candidate's average GPA should be 2.67 points or higher.
    3. The applicant can declare and document active participation in the scientific, social life of the HEI, which can serve as an additional bonus in favor of the applicant to receive the opportunity of free training on the Course.
    4. The applicant must have an A1 level of English to be able to learn the language with a native speaker. This level is confirmed by course certificates, university training, or by an oral interview with representatives of the Foundation.
    5. A student who is a relative (as defined below) of the Heads of the HEI (Rector, Vice-Rector, member of the Academic Council of the University, Director of the Institute, Dean, Head of Department) must indicate these family ties in the application to the Competition.
  1. **Requirements for teachers, undergraduates, and doctoral students in "English for Special Purposes" groups:**
     1. The participants of the Competition can also be teachers, employees of the HEI, master's and doctoral students studying at the HEI.
     2. The applicant can declare and document active participation in the scientific, social life of the HEI, which can serve as an additional bonus in favor of the applicant to receive the opportunity of free training on the Course.
     3. The applicant must have at least A2 level of English to be able to learn the language with a native speaker. This level is confirmed by course certificates, university training, or by an oral interview with representatives of the Foundation.
  2. **The procedure for the "General English, English for Special Purposes" Competition:**

**General Information:**

* + 1. The selection of students and teachers to participate in the English language program is conducted by the Foundation staff, the Bonas MacFarlane Education Language Center, and the Course trainers in an online format. If necessary, English proficiency can be verbally tested.
    2. For the period of selection in the Competition, the HEI provides an online platform for the use of representatives of the Foundation.
    3. Winners are identified by the quality of the application submitted, the level of testing. The final list of winners of the Competition is published through all information channels of the HEI.
    4. Applicants are informed of the win in the Competition no later than **September 27, 2022**. in written and oral form to the contacts specified in the application.
    5. The final list of Competition winners is approved by the Order of the Foundation in the form of an officially certified list of participants in the English Language Training Program.
    6. **Before October 3, 2022**, program participants are notified of their group assignments, class schedules, **sponsorship agreements are signed**, and other necessary arrangements are made.
  1. **The Competition of program participants among students and teachers is held in two (2) rounds:**
     1. **Selection of students by application:**
        1. A student, a master's student, a doctoral student, a teacher, a HEI employee who wants to participate in the Competition **submits an application in the prescribed form** on the Foundation's website: [yessenovfoundation.org](file:///C:\Users\Ирина\Downloads\yessenovfoundation.org) or on the online platform of the university **until September 20, 2022***.(Application submission dates can be changed unilaterally by the Foundation)*
        2. The application includes curriculum vitae and information on academic and scientific achievements. The application must be accompanied by:

1. A copy of the identity card;
2. Transcript for the last year of study (for students and master's students);
3. Copies of certificates and diplomas, awards of the applicant - at least 2 (two);
4. Publications - at least 2 (two);
5. A letter of motivation (maximum 1,500 characters without spaces) in which you need to show **how your personal life, your career can change if you know English. What level of knowledge do you consider sufficient for yourself? What are you willing to do and how much time to spend on learning the language in order to reach this level?**
   * + 1. At this stage, students are selected on the basis of their academic performance, the quality of their application, the content of their motivation letter, and their achievements.
       2. At the application stage, Foundation representatives may conduct a short interview to determine the applicant's English language level.
   1. **Testing to determine the level:**
      1. Students, undergraduates, doctoral candidates, teachers, and employees of the HEI who have sent applications for participation in the Competition and passed the 1st (first) round of the Competition in due time are allowed to take part in the test.
      2. The test is aimed at determining the level of knowledge of the English language.
      3. The test is conducted in writing **no later than September 22, 2022.**

**VI. CONDITIONS OF STUDY IN ENGLISH LANGUAGE COURSES**

* 1. A contract is signed with the Winner of the Competition for 1 (year) of training courses.
  2. The Competition winner, who receives the Educational grant, must comply with the terms and conditions of the Sponsorship Agreement entered into with the Foundation, including, but not limited to:
     1. attend classes according to the schedule and not miss more than three (3) classes in one (1) month for valid reasons;
     2. You must have at least 80% attendance in order to receive your certificate;
     3. responsibly perform all assignments and tasks for independent work within the framework of the training on the Course;
     4. take exams in a timely manner;
  3. Only valid students, master's students, doctoral students, and full-time employees of the HEI may participate in the Course. If the student/teacher transfers to another institution of higher education, or if he/she is on academic leave, an internship at another HEI, etc., the Foundation automatically terminates its funding of the Course unilaterally, without notice to the Foundation.

**VII. If you have any questions concerning the Competition and (or) the Provisions, please contact the authorized persons of the Foundation on the following contacts:**

7.1. **Private Foundation " Shakhmardan Yessenov Science and Education Foundation "** - website: [www.yessenovfoundation.org](http://www.yessenovfoundation.org) ;

7.2. **Aigerim Sultan**, mobile phone: +7 701 627 9607 , [aigerim.s@yessenovfoundation.org](mailto:aigerim.s@yessenovfoundation.org);

7.3**. Irina Grishchenko**, mobile phone: +7 771 775 1815 , [irina.g@yessenovfoundation.org](mailto:irina.g@yessenovfoundation.org) .